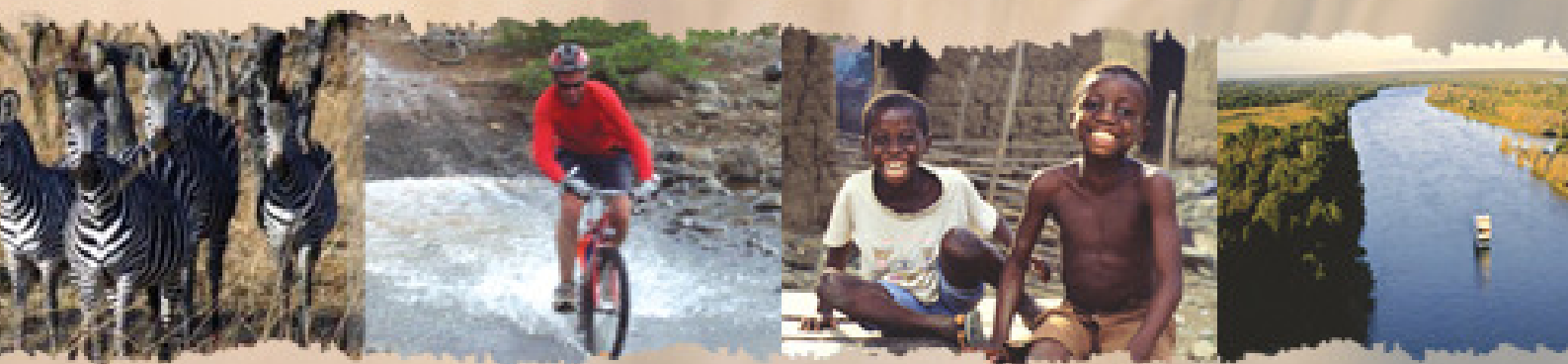




transaid
transport for life
Patron HRH The Princess Royal

Transaid Cycle Zambia Challenge



TRANSAID CYCLE ZAMBIA CHALLENGE 7th–16th MAY 2009

Join us for the adventure of a lifetime!

INFORMATION PACK

This is an amazing opportunity to experience a stunning African country and to see some of Transaid's work first hand in Zambia. Do something really spectacular in 2009 by cycling over 400 km to raise an amazing £100,000 in commemoration of Transaid's 10th anniversary and help us to improve the lives of men, women and children throughout Africa!

Transaid is acting as an agent of Classic Tours (A.T.O.L. number 3379)

Transaid – Transport for life. 137 Euston Road, London NW1 2AA t: 020 7387 8136 e: marketing@transaid.org
Registered charity no. 1072105 Patron HRH The Princess Royal www.transaid.org

Why take part?

About Transaid

In the UK, it's hard for us to imagine living for a week without cars, trains buses or even a bicycle. Daily tasks such as getting to work, getting the kids to school or doing the weekly shop would be extremely time-consuming, difficult and virtually impossible. This is the reality for thousands of people every day in rural Africa. Often, when transport is available it is costly, inefficient or unsafe, which wastes money, time and in the worse scenario – lives.



Transaid is an international development charity that seeks to reduce poverty and improve life quality through providing better access to essential basic services such as health, education and economic opportunities in Africa and the developing world. By working with the UK transport and logistics industry Transaid builds local transport management skills and knowledge to find solutions, making transport cheaper, safer and more effective.

Transaid projects in Zambia

For over 5 years Transaid has been assisting Zambia's only commercial driver training facility through secondments of experienced driver trainers from Transaid's supporter companies in the UK. Transaid works in partnership with both public and private sectors and has recently carried out driver training programmes for Concern Worldwide and St John's Ambulance in Zambia. Transaid has also worked with Zambia's Ministry of Health to conduct a fleet assessment following an earlier assessment carried out in 2003. It is hoped that the Ministry will implement the recommendations following the report in order to reduce operational costs, improve efficiency of the fleet, and enhance capability to deliver health services effectively to the Zambian people.

Statistics

- According to the WHO, more children died in Africa in 1998 from road crashes than from the HIV/AIDS virus. ('Facts and figures of a global crisis', available at <http://www.grsroadsafety.org/?pageid=329&template=factsfigures>)
- More than half the people killed in traffic crashes are young adults aged between 15 and 44 years – often the breadwinners in a family. ('World report on road traffic injury prevention: summary', World Health Organization, 2004)
- Road traffic deaths and injuries cost low-income and middle-income countries between 1% and 2% of their gross national product (more than they receive in development aid). *ibid.*
- Worldwide, an estimated 1.2 million people are killed in road crashes each year and as many as 50 million are injured. Projections indicate that these figures will increase by about 65% becoming the third leading contributor to the global burden of disease and injury. *ibid.*

In Zambia, Transaid see the faces of these statistics. Impoverished families are left behind after the sole breadwinner has been killed whilst driving for a living and we hear stories about the victims of truck crashes, including 44 children killed in a horrific crash in Kawambwa in 2004 when a truck overturned on a hilly road.



Transaid is committed to continuing this work throughout Africa, reducing the economic impact associated with poor road safety, and ultimately working towards a day when fewer families will lose their fathers, brothers, sons and husbands as they go out to earn a living each day.

However, we can't do it alone! We need your support, and as it is our 10th anniversary, now is the perfect time to get involved in order to ensure we continue with another successful 10 years and more! We want to raise over £100,000 and are calling on you to take the challenge of lifetime and raise as much as you possibly can so we can continue the vital work of improving the lives of those who need it the most.

Please read on for more information about this challenge!

Cycle Zambia Itinerary

About Zambia

Landlocked in Southern Africa, Zambia is fed and shaped by its rivers, lakes and of course, its waterfalls, the most famous of which is the Victoria Falls, the largest falls in the world. Massive lakes, rich wetlands and breathtaking African sunsets all contribute to the country's scenic splendour. Zambia offers a taste of its diverse tribal and cultural heritage through its craftwork, music, dance and traditional ceremonies. This challenge takes place in South-Eastern Zambia finishing at the magnificent Victoria Falls.



Overview

May 7th – 16th 2009

Cycle from Kafue, Zambia to Livingstone, Zambia (approximately 420 km)

Duration: 10 days in total (5 days of cycling)

Level: Challenging (Yes, you will need to train!)

Accommodation: Hotels and basic lodges

Highlights






Cycle in breathtaking scenery

Passing through rural Zambian villages

Meeting the “friendliest people in Africa”






Finishing at the world famous mighty Victoria Falls

DAY BY DAY ITINERARY

DAY BY DAY ITINERARY	
<p>DAY 1</p>  <p>Lusaka International Airport</p>	<p>Overnight flight from London to Lusaka, Zambia.</p>
<p>DAY 2</p>  <p>Kafue National Park</p>	<p>On arrival we will be transferred to our hotel in Kafue, approx 1 hour from the airport. Here we will have our bike fitting and a briefing on the challenge to come.</p>
<p>DAY 3</p>  <p>Sugar cane fields</p>	<p>We start the challenge as we set off towards Mazabuka, Zambia's sweetest town & home to the country's sugar plantations. The terrain is a mix of tar roads & good dirt roads and we cycle past local villages, Baobab trees and plenty of sugar plantations. Approx. 73 km</p>
<p>DAY 4</p>  <p>Sunset in Zambia</p>	<p>Today we continue south towards Monze. This is a challenging but fantastic day. The roads vary from good dirt roads to slightly sandy making it challenging cycling. However, this does take us through real rural Africa! There are many winding tracks through countless villages where we meet the friendly Zambian people. Approx. 94 km</p>
<p>DAY 5</p>  <p>Zambezi River</p>	<p>Our destination today is the market town of Choma. Today is all on road to give us a rest from the dirt tracks but the distance means that we can't relax just yet! We reach Choma where we overnight in small chalets. Antelope are often spotted nearby. Approx. 105 km</p>

Cycle Zambia Itinerary

DAY BY DAY ITINERARY

<p>DAY 6</p>  <p>Zambia's dirt roads</p>	<p>Another challenging day as we tackle 70kms of off-road. The dirt roads are generally in good condition with just a few small sandy sections. We pass countless small villages, seeing rural Africa at its best, as yet untouched by tourism. Approx. 78 km</p>
<p>DAY 7</p>  <p>Victoria Falls</p>	<p>The final stretch today as we tackle the 69kms to Livingstone, our ultimate destination. We cycle straight through the town and end our challenge at the Victoria Falls. Here we will have lunch and end the challenge with a bungy jump, bridge swing or flying fox! (not included). Later in the evening there will be a special meal held in an African style restaurant in Livingstone. Approx. 69 km</p>
<p>DAY 8</p>  <p>White water rafting</p>	<p>Enjoy a free day or take part in an optional tour. Local activities include white water rafting on the upper Zambezi River, microlight flights, elephant safaris, Chobe game reserve & fishing. Overnight at the Waterfront Hotel.</p>
<p>DAY 9</p>  <p>Livingstone</p>	<p>Today we transfer to Livingstone airport for an internal flight to Lusaka before flying on to London.</p>
<p>DAY 10</p>  <p>Big Ben, London</p>	<p>Arrive in London!</p>

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** Please note this is a complex itinerary which is subject to change.*

The Next Step

Registration

Signing up for Cycle Zambia is the easy part. Then it's up to you to get fundraising and training. Remember, we'll be here to help and support you every step of the way!

To secure your spot on the Cycle Zambia Challenge, you will need to do the following:

- Sign and complete Registration Form
- Sign and complete Medical Form (included GP signature if you have a medical condition or you are 65+)
- Two passport photos with your name written on the back as it appears in your passport
- Registration fee of £299 and commit to raising a minimum of £3,000 sponsorship. This covers all travel and accommodation expenses. The rest goes to Transaid projects which help people in Zambia and other African countries to lead healthier and more secure lives through safer, cheaper and more efficient transport.
- Read and agree to Transaid and Classic Tours (the tour operators for Cycle Zambia) Booking Conditions

We realise that you may have more questions before signing up for the experience of a lifetime. For your convenience, we have added some FAQ's. Should you have any additional questions, please call us at +44 (0) 20 7387 8136 or email us at marketing@transaid.org.

Upon receipt of your registration fee and forms, we'll reserve your place on Cycle Zambia and send you an official Fundraising Pack, welcoming you to the event. We'll also provide you with tips and ideas on fundraising and training. So, what are you waiting for? Sign up for the experience of a lifetime and help us to continue our vital work across Africa!

Frequently Asked Questions

How fit do I need to be?

Cycle Zambia is rated as challenging. This means that you will need to put in some dedicated training, including specific cycle training and stamina building exercises and establish a good level of fitness. We will give you some tips and as long as you allow yourself enough time to train and are in good health, the challenge is within your reach.

How will I raise the money?

The registration and sponsorship may seem like a lot (£3,299 in total) but there are many ways to reach your target. You can ask if your company will sponsor part or all of your sponsorship fee, or alternatively they may have a matched giving scheme whereby they will match any funds you raise £1 for £1. Some participants prefer to pay for the cost of the trip (approx. £1,600 themselves) and fundraise the remainder. Friends, family and colleagues can also be a huge source of inspiration and can help you along the way to organise events and reach out to your local community for support. You will also receive loads of tips and fundraising ideas from us to help you reach and exceed your sponsorship target. We will also include several fundraising milestones to make your task easier and to make sure you're on the right track. Start early and remember – we're here to help.

What happens if I can't raise the sponsorship money?

We do request that the set amount of sponsorship money is raised and that 90% of the money (£2,700) must be paid to Transaid 10 weeks before departure. If you do not raise this amount you are liable to forfeit your place on the ride. However, if you do experience any unexpected difficulties, please contact us and we can help you put together a good fundraising plan which will ensure you get back on target.

How many people will be on the trip?

Approximately 30 people will be on the trip. You don't have to be nervous about travelling on your own. You'll make plenty of friends along the way and informal pre-trip meetings and group e-mails will allow you to get to know the

Frequently Asked Questions, cont...

other participants and share your ideas on fundraising and training.

Are there any hidden costs?

Your flight, accommodation, local bike hire, tour leader, bike guides and mechanics, airport transfers water and all food are included, with the exceptions of days 8 and 9. However, you will need to take along additional spending money for souvenirs, drinks, gratuities and optional tours or activities.

You will also need to cover the following additional costs:

- Travel insurance (you will need to arrange for your own travel insurance)

- Vaccinations and anti-malarials (you will need to arrange this on your own)

- International airport tax (approx. £120)

- Visa application fee (approx. £75) (we will provide details on how to obtain this)

Why does Transaid use a tour company?

Transaid knows a lot about Zambia, but Classic Tours are experienced tour operators who specialise in organising charity challenge events. They have excellent contacts with local ground agents and will make all the travel arrangements and ensure that the event runs smoothly, leaving us to concentrate on supporting you. Also, they are ATOL bonded, so your money is protected. There will be someone from Transaid along on the challenge to share the experience with you.

What's the registration fee for?

The fee is an indication of your serious fundraising intent. Transaid begins to incur costs when it pays a deposit to secure your flight and we will use your fee towards this and the administration involved in organising the production of information, fundraising packs and publicity materials.

Is it safe?

Like everything in life, the challenge carries some risk but we do everything in our power to make the trip safe for everyone. The group is always together when cycling— there will be a cyclist or vehicle at the front of the group and another bringing up the rear. An English speaking doctor and medical kit travel with us, we are accompanied by highly knowledgeable local ground agents, who will also provide cultural information on the area and country and we remain in phone contact as mobile phone coverage in Zambia is good. A bike mechanic is also on hand to carry out any repairs en route.

What type of bike will I get?

21-speed, middle of the range mountain bikes will be arranged for you in Zambia. You will need to bring your own cycle helmet, as you won't be allowed to cycle without one. You may also want to take your own saddle or gel seat. We will also supply you with a list of what you will need to take, recommending the type of kit you require.

What will the weather be like?

From May to September the days are dry, sunny and cool to warm (20C - 25C), while evening temperatures can drop to 5C - 10C. The best wildlife months are May to September, when there is minimum rainfall which keeps wildlife close to the main watering holes. December to May is when the vegetation is lush and green, and also when most plants are in flower.

More questions?

Just call Chantelle or Erin at +44 (0) 20 7387 8136, or email us at marketing@transaid.org. We look forward to welcoming you on a trip of a lifetime!

Registration Form

Please return this form, along with the £299 registration fee, medical form and two passport size photos to: Cycle Zambia Challenge, Transaid, 137 Euston Road, London NW1 2AA. If you have any questions, please contact Chantelle or Erin on +44 (0) 20 7387 8136, or email us at marketing@transaid.org.

PLEASE WRITE CLEARLY IN CAPITAL LETTERS.

PERSONAL DETAILS

Please write your name as it appears in your passport:

Surname as in passport.....

Forename(s) as in passport.....

Name preferred to be addressed by.....

Address.....

.....

.....Post code.....

Phone (day).....

Phone (evening).....

Mobile.....

Email.....

We would like to put you in touch with other participants.

Would you like to be added to the Cycle Zambia e-group?

Please tick here

T-shirt size (please circle your preference)

Unisex baggy fit 36" 38" 40" 42" 44" 46" 48"

Ladies' skinny fit 32" 34" 36" 38"

BIKE DETAILS

Your height.....

Ladies frame (tick if needed, though it is not guaranteed)

PASSPORT DETAILS

Passport no.....Issue date.....

Place of issue.....Expiry date.....

Place of birth.....DOB.....

Nationality.....

Marital status.....

ACCOMMODATION

Accommodation will be shared. If you would like to share a room with your friend(s) please give details below. We will make every effort but it is not a guarantee.

Name(s).....

.....

SPECIAL DIETARY REQUIREMENTS

Vegetarian Vegan No fish

Any other requirements?.....

.....

EMPLOYMENT DETAILS

Company name.....

Type of business.....

Position.....

Have you participated in an overseas challenge before?.....

.....

Where did you hear about this event?.....

.....

MY PLEDGE TO TRANSAID

I apply to take part in Cycle Zambia for Transaid. I have read and agreed to Transaid and Classic Tours' Booking Conditions and Conditions for Entry for the Cycle Zambia Challenge. I enclose a cheque or postal order for my non-refundable registration fee of £299, the medical form and two passport size photos. I agree to raise the minimum sponsorship of £3,000 with £2,700 payable 10 weeks before departure and the remaining sponsorship due 4 weeks after return.

Signature.....

Print name.....

Date.....

Please make cheques payable to TRANSAID

If you're your employer has agreed to pay the registration fee or sponsor you, we can invoice them directly. Please supply contact name and address below.

Contact name.....

Company.....

Address.....

.....

.....Post code.....

Sponsorship amount to invoice £.....

We would like to keep you informed about our work and how you can become involved with Transaid. If you are happy to receive this information please tick here

Medical Questionnaire

This form must be completed by all applicants for Transaid Cycle Zambia Challenge 2009. This form will be treated as strictly confidential and will only be used for Cycle Zambia.

EVENT DETAILS

Name of charity...TRANSAID.....

Date and destination of event...TRANSAID CYCLE ZAMBIA CHALLENGE, 7th – 16th MAY 2009.....

PERSONAL DETAILS

Title (Mr/Mrs/Miss/Ms/Dr).....Date of Birth.....Age.....

Forenames.....Height (metres)Weight (kg).....

Surname.....Email.....

Phone (day).....Phone (evening).....

MEDICAL DETAILS

The event in which you will be participating is challenging and will require a good level of fitness, strength and endurance. It is your responsibility to ensure that you have the appropriate level of fitness. The event is not recommended for those with any infirmity. You should check with your doctor to ensure that you are sufficiently fit and healthy to participate. You should take into account that medical and other facilities at the destination are likely to be inferior to those in the UK.

Do you have a history of any of the following conditions? If you tick any of the conditions below please ask your GP to sign overleaf:

- | | | | | | |
|---------------------------------|------------------------------|-----------------------------|---------------------------|------------------------------|-----------------------------|
| 1. Heart or circulatory disease | Yes <input type="checkbox"/> | No <input type="checkbox"/> | 7. Diabetes | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Raised blood pressure | Yes <input type="checkbox"/> | No <input type="checkbox"/> | 8. Joint or back injuries | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Respiratory disease | Yes <input type="checkbox"/> | No <input type="checkbox"/> | 9. Heat stroke | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. Asthma | Yes <input type="checkbox"/> | No <input type="checkbox"/> | 10. Vertigo | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 5. Epilepsy | Yes <input type="checkbox"/> | No <input type="checkbox"/> | 11. Altitude sickness | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 6. Anxiety / stress | Yes <input type="checkbox"/> | No <input type="checkbox"/> | 12. Any other condition? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Have you undergone hospital treatment in the last 12 months? Yes No

Are you allergic to (please circle): Nuts / Penicillin / Wasp or Bee stings / Shellfish / Suffer from Hay fever / Other?
(No signature needed)

If you have ticked "Yes" to any of the above or you have undergone hospital treatment, please give details in the space below and list any medication you are currently taking.

Details.....
.....
.....

Blood Group (if known).....

Medication (Please bring supplies for the length of the trip plus spares).....
.....
.....

Medical Questionnaire, cont...

DOCTOR'S SIGNATURE

If you are aged 65 or over or you have a pre-existing medical condition or you have received hospital treatment within 12 months of departure, you must ask your doctor to sign below confirming that you are fit to undertake the challenge.

I confirm that I have read the itinerary my patient is planning to undertake and declare that s/he is medically fit and able to take part in this challenge.

Doctor's name..... GP Practice stamp:

Doctor's signature.....

Date.....

The Transaid Cycle Zambia Challenge entails five consecutive days of cycling and will be physically demanding. Temperatures will be in the range of 20° - 25°. Due to the nature of this type of event some parts of the route will be away from main cities and hospitals. However, there will be trained medical personnel on hand and first aid supplies.

NEXT OF KIN

Name (in full).....Relationship.....

Address.....

.....Post code.....

Email.....Phone (day).....

Phone (evening).....Mobile.....

DECLARATION

I APPLY TO TAKE PART IN THIS CHALLENGE AND CONFIRM THE FOLLOWING:

- 1) I have understood that this challenge is rated as a very challenging.
- 2) I have understood the need for fitness and will read the training guidelines and commit to a training programme for the event.
- 3) To the best of my knowledge this is a true and accurate description of my medical history and current condition.
- 4) I sign below for Classic Tours to release this information to the doctor accompanying the event to allow him/her to contact my GP for further details.
- 5) In the event of illness or an accident on the trip I hereby give my permission for Classic Tours medical staff to initiate medical treatment and notify my next of kin in case of hospitalisation.
- 6) I am responsible for organising my own vaccinations through my GP and will be expected to bring a personal first aid kit.
- 7) I will advise my insurer of my medical condition. Should I fail to do this, I understand that I will be liable for any medical costs incurred whilst on the challenge as a result of my condition.

Signature...

.....Date.....

IMPORTANT!

Should any of your medical details change after you have submitted this form, please inform Transaid immediately. You may be asked to complete a new medical form. It is vital that you remember to do this for your own safety.

Booking Conditions

TRANSaid

1. In return for a secured place on Cycle Zambia with Transaid, and as an indication of your serious fundraising intent, we require a non-refundable registration fee of £299 and a commitment to raise at least £3,000 in sponsorship money for Transaid. You understand it is the endeavour of this challenge to raise as much above this amount as possible in aid of Transaid. 90% of the total sponsorship (£2,700) must be paid over to Transaid a minimum of 10 weeks prior to the departure date (26th February 2009). Failure to do so means that you must make up the balance yourself. The £3,000 target does not include your registration fee of £299, or any Gift Aid that your donations incur. Any balance due to make up the minimum sponsorship of £3,000 must be paid to Transaid within 4 weeks of your return. You will have to make up the balance yourself if you fail to do this. If you are unable to meet these requirements, you may forfeit your place on the event.

2. You must make it clear to all prospective sponsors that an amount from your sponsorship money goes towards payment of the air and ground costs of the challenge. The amount will depend on the number of participants, and is approximately £1,600.

3. All funds raised in the name of Transaid must be paid as soon as practicable to Transaid.

4. Should you have to withdraw, there will be no refund payable to you as your sponsorship was raised for charitable purposes. All sponsor forms and monies should be forwarded to Transaid, providing the sponsor agrees, or returned to the sponsors.

5. If you withdraw in circumstances where recovery of cancellation charges is indemnified under your travel insurance, you hereby agree that you will co-operate in the recovery of these charges from the insurers and any sums recovered under the policy will be paid to the charity. If the insurance company does not recognise your claim, you will be responsible for covering any cancellation charges borne by the charity.

6. You must be over 18 by the date of departure.

7. Itineraries, schedules and accommodation may change and other alterations may occur which are beyond the control of Classic Tours or Transaid.

8. Classic Tours, a specialist in charity challenges, is the tour company responsible for all flights and ground arrangements. All participants take part at their own risk. Transaid is acting as your agent in making arrangements for you to join the event and is unable to accept liability for any loss or damage, however arising, or for the cancellation of the event for any reason outside its control. Registration fees will only be refundable should Transaid cancel the event.

9. You must wear a cycling helmet at all times when cycling during the event,

10. You are responsible for obtaining any necessary vaccinations in order for them to become effective by the departure date, and for obtaining a valid tourist visa.

11. You must not suffer from alcohol or drug dependency. You should not have any criminal convictions.

12. Of monies raised £1,600 will be used to cover the costs of your air fare, accommodation, food, transfers, guides and back-up team. All monies paid to Classic Tours for your travel arrangements are protected by ATOL Licence No. 3379.

13. Your passport must have at least six months to run from the date you return to the UK. It is your responsibility to apply for a visa before the event.

14. You participate at your own risk. If you are refused passage and/or entry/exit to or from Zambia any additional costs incurred are your responsibility.

15. You must have adequate travel insurance that will cover you for the specific activities you will be undertaking, including emergency repatriation. You will be asked to provide proof of travel insurance 8 weeks before the departure date or you may forfeit your place on the challenge.

16. Transaid may, at their sole discretion, withdraw places on the challenge if it is believed to be in their best interest to do so.

CLASSIC TOURS

These are the terms and conditions of Classic Tours which apply to those who are advised by the charity or the trading company of the charity, known hereinafter as "the charity", that they will be participating in the fundraising event. Please refer to the charity's own terms and conditions regarding your sponsorship and eligibility to travel. Only those potential participants who qualify under the charity's rules will be entitled to travel. For those selected to travel, then the following conditions will apply:

1. Your contract with Classic Tours

If you are selected to take part in the fundraising event, we will be advised of your details by the charity. Your contract for travel, accommodation and other services ("your travel arrangements") will be with us, Classic Tours Limited trading as Classic Tours of Tramways House, 377 Camden Road, London N7 OSH. If you are selected then we will confirm our contractual commitment to you by sending to you a confirmation invoice, together with the details of your travel arrangements and the itinerary that we have agreed to provide. It is only then that these terms and conditions will apply and a contract will exist between us, which is governed by English laws and the exclusive jurisdiction of the English Courts. Travel arrangements made by us which include flight and accommodation are fully protected under the company's ATOL Licence Number 3379 arranged with Civil Aviation Authority (CAA). Payment for your travel arrangements will be made to us by the charity from the sponsorship it has received in accordance with the charity's terms for participating in the fundraising event.

2. The price of your Tour

(i) The cost of your participation in the fundraising event forms a part of the overall value of the sponsorship raised by you and received by the charity. From those sums received by the charity, the charity will pay to us the cost of your travel arrangements that we are agreeing to provide.

(ii) We reserve the right to increase the price of your travel arrangements to allow for variations in transportation costs (including the cost of fuel); dues, taxes or fees chargeable for services such as landing taxes and fees at airports and the exchange rate applicable to your travel arrangements. No price increase will be made within 30 days of your departure date and in any event, we will absorb any increase which equals 2% or less of the cost of your travel arrangements.

3. Health, Safety & Fitness and your Insurance Cover

The charitable event in which you will be participating is challenging and will require a good level of fitness, strength and endurance and it is your responsibility to ensure that you have the appropriate level. You should check with your doctor to ensure that you are sufficiently fit, healthy and mobile to participate in the event. You should take into account that medical and other facilities, particularly for those with any disability, illness or infirmity, at your

destination are likely to be inferior to those in the United Kingdom. Accordingly it is a compulsory term of travel that you take out travel insurance to cover any health or injury problems that arise and, if necessary, to arrange for your repatriation to the United Kingdom. You must complete a medical form in order to be able to travel and you should also advise your insurer of any pre-existing medical condition before travel. Failure to advise this may invalidate your insurance cover.

4. Cancellation

(i) If you cancel your travel arrangements, then there will be no refund payable to you as your sponsorship was raised for charitable purposes. Any balance of the sum paid to us by the charity for your travel arrangements, after deduction of cancellation charges, which have been agreed with the charity, will be repaid to the charity.

(ii) Similarly, if we cancel your travel arrangements any refunds or compensation will be paid to the charity.

(iii) If cancellation occurs in circumstances where recovery of cancellation charges is indemnified under your travel insurance, you hereby agree that you will co-operate in the recovery of these charges from the insurers and any sums recovered under the policy will again be paid over to the charity.

(iv) If cancellation occurs due to unusual and unforeseeable circumstances beyond our control, such as national emergency, natural disaster, fire, bad weather, flight delays or other such events (acts of force majeure), then we will advise you as soon as it is reasonable to do so.

5. Destination Safety and Force Majeure

Your personal safety during the charitable event is of fundamental importance to us and whilst we will carefully monitor the safety of your destination, the Foreign and Commonwealth Office do offer a travellers advice line, the details of which are 0870 606 0290. You should ensure that you are kept informed of the latest FCO advice.

6. Alterations by Classic Tours

(i) Classic Tours and its supplier of flight accommodation and land arrangements shall be entitled to change the details of your travel arrangements and itinerary. If a change is significant you will be advised as soon as possible and you will be entitled to:-

(ii) Cancel your participation in the event, in which case you agree that the cost of your travel arrangements will be repaid by us to the charity and you will have no entitlement to such sums; or

(iii) agree to proceed with the revised arrangements for the Event

7. Standard and Quality of Accommodation and Services

You should not have unreasonable expectations of the facilities that will be provided which in some remote areas and some destinations may be below what you might expect at home. The level of the standard and quality of your travel arrangements will be in line with the itinerary and any literature you receive from us.

8. Liability

(i) We accept responsibility for ensuring that your travel arrangements will be as described in literature produced by us, or on our behalf, in our Confirmation Invoice and with the itinerary and that the services we are contractually obliged to provide are to a reasonable standard. If in the reasonable opinion of the charity any part of your travel arrangements is not provided as promised we will pay appropriate compensation if this has affected the quality or structure of your travel arrangements. We accept responsibility for the acts and/or omissions of our employees, agents and suppliers (except for claims for death, injury or illness – see below).

(ii) Classic Tours accepts responsibility for death, injury or illness caused by negligent acts and/or omissions of us, our employees, agents, suppliers and subcontractors whilst acting within the scope of, or in the course of their employment in the provision of any part of your travel arrangements in the itinerary, that we are contractually obliged to provide. We will, accordingly, pay to an affected participant such damages as might have been awarded in such circumstances under English law. However, damages are not payable where any failure to perform the contract is due neither to any fault on our part or a supplier of any part of your travel arrangements or is attributable to you or unforeseen or unavoidable actions

Booking Conditions, cont...

of a third party unconnected with the provision of your travel arrangements or unusual and unforeseeable circumstances beyond our control or an event which could not have been foreseen even if all due care had been exercised.

(iii) In respect of carriage by air, sea and rail and the provision of accommodation, the amount of compensation Classic Tours may be obliged to pay will be limited in the manner provided by the relevant International Convention. Carriage by air is subject to the carriers conditions of carriage. In particular drunkenness or rowdy behaviour may lead to the airline refusing carriage when alternative flights may have to be arranged at your own cost.

9. Flights

(a) Delays

Most flights will be arranged with scheduled airlines who will usually provide refreshments, meals or accommodation where there is any substantial flight delay and when this is possible to arrange. Classic Tours will not arrange these facilities if there is a delay at the outward or homeward points of departure if not offered by the airline.

(b) Flight changes

Airlines may have to change aircraft without advance warning. You are asked to check carefully departure and check in times on your documentation when received to ensure that you arrive at the airport in sufficient time.

10. Passports and Visas and Health

You will be advised separately of any passports or visa requirements and any compulsory health requirements to enable you to participate in your travel arrangements. Please note that you will require a full British passport with at least 6 months unexpired at the date of return travel. For EC and other passport holders please contact Classic Tours for special requirements.

11. This contract is governed by English law and the exclusive jurisdiction of the English Courts.